

**VANCOUVER QUILTERS' GUILD**  
**RULES AND REGULATIONS**  
*(Approved June 3, 2021)*

**100 Membership**

101 Membership fees are payable by July 1st. The Guild's membership and financial year are from July 1st to June 30th.

102 Membership fees are non-refundable. A member who has resigned in writing shall not receive any further benefits of membership. All Guild property must be returned to the Guild.

103 Members must inform the Treasurer in writing of any change of information.

104 A person must be a member in good standing to participate in Guild Shows.

105 The membership roster is for communicating Guild business among Guild members.

106 New members joining at the May meeting will pay in full and the fees will be applied to the following year.

107 Guests will pay per meeting not less than one-tenth of the full annual membership fee.

108 No member or Director shall make a purchase or commitment for extraordinary expenditures for the Guild without receiving authorization from the Directors specifying the nature of the item and the amount of funds to be expended.

109 Any extraordinary purchase in excess of \$500.00 shall require approval by a majority vote at an ordinary monthly meeting.

**200 Meetings**

201 The Guild will hold monthly meetings from September to June.

202 Children over 6 months and under 12 years of age are not to attend meetings. Persons 12 years of age to majority may attend provided they are accompanied by a family member who is a member of the Guild.

203 Any Guild member may attend meetings of any committee, including meetings of the Board, as an observer, and with advance notification.

204 The Annual General Meeting will be held in June.

**300 Directors**

301 A member may hold a Director position for an unlimited number of years, but must stand annually for re-election to such position.

302 In the event the past president declines to serve as a director, a member-at-large may be elected or appointed as a fifth director.

303 The Directors and committee Chairs shall prepare a budget for any project to be undertaken and lodge one copy with the Treasurer and one copy with the Secretary for reference.

304 The Directors shall distribute for approval at the Annual General Meeting, the current financial statement and a preliminary budget, including membership dues, for the following year. A final financial report and budget will be distributed after the fiscal year-end.

305 The signing officers for the Guild's bank account(s) shall be any two of the following Directors: President, Vice-President, Treasurer, Secretary.

306 The Directors shall make the minutes, correspondence and financial statements available to members upon request.

307 The division of profits from fundraising projects will be decided by the Directors and the committee(s) involved.

#### **400 Amendments**

401 Amendments to these Rules and Regulations must be approved by special resolution.

#### **500 Dissolution**

501 Dissolution of the Guild must be approved by special resolution.

502 In the event of dissolution of the Guild, all liabilities shall be paid, satisfied and discharged with adequate provisions made. Any funds remaining in the Treasury at that time shall be given to a non-profit organization in British Columbia, as determined by ordinary resolution.